



# **Lafayette Christian School**

*Excellence in Education Centered in Christ*

2017-2018

ANNUAL REPORT

of

Lafayette Christian School

The Annual Society Meeting  
Will be Held at  
7:00 P.M.  
Monday, May 7, 2018

525 N. 26th Street  
Lafayette, IN 47904  
765-447-3052  
[www.lafayettechristian.org](http://www.lafayettechristian.org)

LCS MISSION:

Lafayette Christian School excels in Christ centered education and equips each unique child to love and serve God in all of life.

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THE ANNUAL SOCIETY MEETING  
May 7, 2018  
7:00 p.m.  
AGENDA

Call to order and devotions

Reading of the May 8, 2017 Society minutes

Roll call and appointment of tellers

Vote: LCS Board of Trustees proposal of amendment of the LCS Society Constitution and the LCS Society Inc. Articles of Incorporation, in accordance with the 2017 LCS Strategic Plan

Election of four members to the Board of Trustees (2017-2020)

*Note: Society members are asked to vote for the four candidates most qualified to provide leadership on behalf of the parents and the school, without consideration of church affiliation. Ballots will be tabulated identifying the new Board members based upon votes received and constitutionally mandated Board composition.*

Board Nominees: Heather Blankenship, Katrina Elliott, John Sprunger, Darrell Vandergraff, Brian Wieggers, Brett Winger

Board of Trustee's President Comments

Principal's Report

Committee Reports:

Building & Grounds

Education Committee

Athletic Committee

Advancement (Development, Marketing, Communications) Committee

School Safety Committee

PTO (STAR) Committee

Finance Committee

Approval of budget for 2018-2019

Questions

Adjournment and Prayer

## **Voting Privileges & Board Membership**

According to the Constitution and Bylaws of LCS, membership in, and the privilege of voting at, the Annual Society Meeting of this Association is granted to the following persons:

1. All parents or legal guardians of children enrolled in a regular classroom at LCS.
2. All current faculty and staff members of LCS
3. All confessing members of a Christian Reformed Church in Tippecanoe County
4. All other persons who:
  - a. Are 18 years of age or older,
  - b. Are actively affiliated with a Bible-believing church,
  - c. Support the basis of this Society which is the infallible Word of God as interpreted in the Reformed Confessional Standards,
  - d. Make an annual contribution to LCS, and
  - e. Make application to and are approved by the Board of Trustees.

### **CURRENT BOARD MEMBERS**

#### **Members whose term expires in 2018**

Keith Int Veld  
Jason Middleton  
Brian Olehy  
Tim Schooler

#### **Members whose term expires in 2019**

Mark DeYoung  
Diane Tao  
Curt Vanderkleed  
Paul VanDokkenburg

#### **Members whose term expires in 2020**

Randy Bergsma  
Dan Bollock  
Wes Edgar  
Mitch Tuinstra

## May 8, 2017 Society Meeting Minutes

Mark Bonnes opened with reading from Deuteronomy and prayer – 7:00 pm

Roll of those present – 79 present –  
Board VOTE - Mark DeYoung

### President Report –

We have gone through a period of transition with an Administration change and an open Development position. School started a PTO and the members were recognized and thanked. The board engaged consultants to obtain a new principal in and selected Jon Rugenstein as the Administrator/Principal of the school. The board also got a new position of Advancement after reorganizing the job description. The board hired Jennifer White as the Advancement Director. The board began the work of working on a strategic plan to better the school in several areas:

- Academics
- Communications
- Building & Grounds
- Governance
- Finance

### Principal's Report - (School's Verse of the Year – Run the Race)

Thanks to several people who work to make the school great - Stressing academic excellence of LCS and our "A" Rating – STEM education - SLED Learning – Service projects within the school – Visiting Nursing Homes – Spiritual Emphasis Week – Bi-centennial committee – Career Fair – Still engaged with administrative consultants Glenn Vos and Bruce Hekman –

### Advancement Report – Jennifer White

See attached report from the Advancement Director

### PTO Report – Mary Edgar

Thanks to the Executive Board Group. Working this year to create a lasting foundation for this new group and trying to assimilate new families to LCS. Worked to increase volunteerism at all of the activities and involve more people outside of the main body of Society Members. Starting new events and activities to foster a sense of community such as Mother/Son Bowling and Daddy/Daughter Dance. PTO will gift some new play equipment to the school with a final plan forthcoming.

### Committee Reports –

Safety Committee - See Report

Finance Committee –

GAP Funding – Our GAP is \$329, 097

Total Cost to Fund the Budget – 1,738,238

Total Tuition Income - \$1,409,141

GAP per student - \$1,123

Other sources get \$967 per student

Remaining GAP - \$156 per student

17/18 – \$1,744,442 Cost to Fund Budget

Get the slides –

Motion to approve the budget –

Passed by a motion of all those present – None dissented

Election Results Announced – Bergsma, Bollock, Edgar, Tuinstra

Questions for Society Discussion–

School Nurse - Discussed & `Noted

Jr. High Retention - Discussed & Noted

School food waste - Discussed & Noted

Trade/skills for youth take as an extra-curricular activity - Discussed & Noted

Coming plans for the school and next phase of school development - Discussed & Noted

Enrollment – Discussed & Noted

46 Absentee Ballots in 42 Envelopes – 79 voting members were actively present.

Annual LCS

Society Meeting concluded @ 8:20 pm -

Prayer by Mark DeYoung to close the meeting.

## Proposed Amendment

The LCS Board of Trustees proposes amendment of the LCS Society Constitution and the LCS Society Inc. Articles of Incorporation, in accordance with the 2017 LCS Strategic Plan, as follows.

The Board proposes change in Article VI, Sections 1, 1.1, 1.2 & 2 and Article V, Section 1 of the school constitution. The proposed amendments will

- 1) reduce the number of board trustees from 12 to 9 and provide for transition from 12 to 9 trustees,
- 2) change the required number of Christian Reformed Church trustees and non-CRC trustees,
- 3) address eligibility for board membership
- 4) change term limits for board members, and
- 5) provide a more flexible schedule for the annual Society meeting.

A. LCS Society Constitution Article VI, Section 1 will read as follows.

Section 1. The Society shall have a Board of Trustees consisting of nine members, of whom at least fifty one percent (51%) shall be members of a Christian Reformed Church located in Tippecanoe County, Indiana, and of whom at least two (2) shall not be members of a Christian Reformed Church. Three board members shall be elected each year for a term of three years. [Amended April 26, 1993; Amended April 22, 1996; Amended May 7, 2018]

B. LCS Society Constitution Article VI, new Section 1.1 will read as follows.

Section 1.1. All members of the Board of Trustees shall subscribe to, support, affirm and profess a) the LCS basis and purpose as stated in this LCS Society Constitution and b) the LCS fundamental beliefs including affirmation of the LCS Reformed Biblical world view. Board members who fail in this shall be subject to removal from the board by action of the Board of Trustees or the Society. [Amended May 7, 2018]

C. LCS Society Constitution Article VI, new Section 1.2 will read as follows.

Section 1.2. During 2018 to 2021, for transition from 12 trustees to 9 trustees, the Board of Trustees shall consist of nine members plus all members duly elected to and serving a term beginning in or before 2018. [Amended May 7, 2018]

D. LCS Society Constitution Article VI, Section 2 will read as follows.

Section 2. In replacing board members whose terms expire, approximately two candidates for each vacancy shall be nominated by the Board of Trustees. Board nominees shall be announced at least eight days before the annual Society meeting. Two members of the same present immediate family shall not serve on the board together. All members of the LCS Society shall be eligible for immediate reelection. All members of the Board of Trustees shall serve for no more than six (6) consecutive years. Newly elected board members shall take office on July 1. [Amended May 7, 2018]

E. LCS Society Constitution Article V, Section 1 will read as follows.

Section 1. An annual meeting of the Society shall be held in April or May. The date, time, and place of the meeting shall be determined by the board. At the annual meeting, the president of the board shall render a report of the activity and progress of the Society during the past year; the treasurer of the board shall make a report of financial matters; the annual election of board members shall take place; and any other necessary business shall be transacted.

F. Further, Society directs and authorizes the LCS Board of Trustees to file amended and restated articles of incorporation of LCS Society, Inc. to confirm and reflect these LCS Society Constitution amendments – as reflected in the proposed Amended and Restated Articles of Incorporation presented to the LCS Society meeting in May, 2018.

NOTE for information:

To LCS Society, May 2018. Following is a statement of the current (2018), relevant terms of the LCS constitution as last amended in 1996.

#### LCS Society Constitution Article VI

Section 1. The Society shall have a Board of Trustees consisting of twelve members, of whom at least six shall be members of a Christian Reformed Church located in Tippecanoe County, Indiana. Four new board members shall be elected each year for a term of three years. [Amended April 26, 1993; Amended April 22, 1996]

Section 2. In replacing board members whose terms expire, ordinarily two candidates for each vacancy shall be nominated by the Board of Trustees, and announced at least eight days before the annual Society meeting. Two members of the same past or present immediate family shall not serve on the board together. Only the ministers of Christian Reformed Churches located in Tippecanoe County, Indiana, shall be eligible for immediate reelection. Newly elected board members shall take office on July 1. [Amended April 25, 1994; Amended April 22, 1996]

#### LCS Society Constitution Article V

Section 1. An annual meeting of the Society shall be held in April. The date, time, and place of the meeting shall be determined by the board. At the annual meeting, the president of the board shall render a report of the activity and progress of the Society during the past year; the treasurer of the board shall make a report of financial matters; the annual election of board members shall take place; and any other necessary business shall be transacted.

A full copy of the proposed Amended and Restated Articles of Incorporation for Lafayette Christian School Society, Inc., is available for review in the administration office of LCS, and it will be available at LCS in the Society meeting on May 7, 2018.

## **LCS Board of Trustee Nominees**

Name: Heather Blankenship  
Job: Registered Nurse  
Length of Society Membership: 7 years  
Church and Years of Membership: Riverside Covenant Church 3.5 years \*Prior to Riverside, we regularly attended Dayton United Methodist Church for 13 years.

It has been a personal goal of mine to serve on the board while my children are enrolled at LCS. I would like to be involved in the decision-making process that ensures LCS will be here for years to come. All three of my children began attending LCS in kindergarten, and are now in second, fourth, and sixth grades. I am passionate about Christian education, specifically at LCS. I would like to educate myself and participate in those specific duties that will make LCS the best that it can be.

I would describe myself as dependable, hardworking, and trustworthy. When I commit to a task or committee, I give 100% to ensure success and accountability. Professionally, I am a registered nurse. I was an employee at Home Hospital/ Franciscan Health for 15 years and Unity Surgical Center for the last 2.5 years. In addition to floor nursing, I have held the following leadership positions: Education Coordinator, Charge Nurse, and Nurse Preceptor. My professional career demands that I can critically think, multi task, and work well with others.

I served on the Staff Parish Relations Committee (SPRC) at Dayton United Methodist Church (DUMC). I also served as the Coordinator of the Toddler II area at DUMC organizing the schedule of volunteers for all service times. Currently, I serve on the Welcome Ministry Team at Riverside Covenant Church, volunteering at least once per month. At LCS, I am heavily involved in many activities and fundraisers. With respect to leadership, I chair the LAPS for LCS fundraiser, serve on the STAR team, and coordinate the staff luncheons this school year. Last year, I served as the treasurer of the PTO.

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Name: Katrina Elliot  
Job: Adult Discipleship Director at Riverside Covenant Church  
Length of Society Membership: 7 years  
Church and Years of Membership: Riverside Covenant Church 5 years

As a parent of three LCS students, I care deeply about seeing and taking part in this school living out its mission. I have been a member of the Education Committee for the last six years and have gotten to see and know the interworking of the school, and I have a strong desire to dig in a bit deeper with the board on Ed Committee issues and more.

I am a former high school math teacher and have a deeper understanding of the education system, including the ever-changing standards. Six years of working on the Education Committee. I'm a parent of one child in lower elementary (kindergarten), one child in upper elementary (4th grade), and one child in middle school (6th grade), giving me a broad picture of all levels at LCS. I am in church ministry and understand the importance of church support. I serve or have served on Ed Committee at LCS, Celebration of Faith Committee at LCS, Pastoral Search Committee at Riverside, and led multiple other teams and committees at Riverside.

Name: John Sprunger  
Job: Owner of Beacon Real Estate Services  
Length of Society Membership: 5 years  
Church and Years of Membership: Kossuth Street Baptist Church 11 years

I would like to serve on the Board of Trustees to advance the mission of LCS by working with the students, staff, and parents to provide a sustainable, balanced, and spiritually rich educational experience.

I am the founder of a Real Estate Appraisal and Real Estate Consulting Business. I am a former COO and current partner/board member for Granite Student Living. I am a founding board member and served as vice-chairman of the Crosswalk Commons from 2010-2017. Crosswalk is an internationally-focused community where students and scholars, both domestic and international, live and learn together in international ways. Crosswalk has over 100 student residents and houses 6+ ministry staff members. I was part of a team that brainstormed ideas from ground level, developed a 501c3, raised and secured financing for construction, worked with architect and general contractor through construction, and reviewed and approved annual budget and operation plan. I also served as a Deacon of Welcoming at Kossuth Street Baptist Church from 2011-2017.

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Name: Darrell Vandergraff  
Job: Lafayette Fire Dept. Sergeant/Driver  
Church and Years of Membership: Crestview Church 19 years

My primary reason for being interested in the board is to bring my knowledge and experience in public safety to bear for the benefit of the school. The safety, security, and protection of the students and staff is paramount, and in my mind, priority number one.

Having been a member of the Lafayette Fire Department for nearly 18 years, I have been truly blessed to have gained knowledge, training, and experience in multiple facets of emergency response including fire, emergency medicine, and response to terrorist threats. I'm also currently serving on the LCS Safety Committee. In addition the Fire Department has allowed me the opportunity to participate in a team atmosphere.

I'm currently serving, and have been for at least two years, on the LCS safety committee. I am also the Deputy Director for the safety and security ministry at Crestview Church.

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Name: Brian Wieggers  
Job: Business Development Director at Libman Company  
Length of Society Membership: 6 years  
Church and Years of Membership: Covenant Church 13 years

My primary reason is to serve the school. I believe it is the responsibility of parents to take an active role in their children's education and to assist the school, teachers, and administration where needs exist. I also believe this is a crucial time for LCS and I would like to help shape the direction and vision for our school.

I have 13 years of experience with small business operations, management, and leadership. I have proven skills in goal setting, problem solving, organization, team work, project management, conflict resolution, employee development, and financial/budget analysis.

I currently serve on the board of Life Unfinished Ministries and also the LCS Finance Committee. In 2017 I served on the search committee to find both the Sr. High and Jr. High youth directors for Covenant Church. In addition, I led men's ministry and a weekly bible study at covenant church for 2 years.

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Name: Brett Winger  
Job: Owner/Carpenter at The Carpenter's Hands  
Length of Society Membership: 6 years  
Church and Years of Membership: Dayton UMC 13 years

I believe it is my duty as a follower of Christ to serve his kingdom with the abilities that he has blessed me with. I believe that LCS would greatly benefit from my desire to follow his example in all matters, whether it is the facility, the budget, staff, or the families.

I have served on the board of trustees at our church for the last nine years, three of which I was the chair. I have a strong knowledge of construction and the upkeep of a facility the size of the school. However, the skill that would most benefit the school is my willingness to treat people like Christ would.

As the chair of the trustees at the church I led the group in securing estimates for future projects and seeing those projects thru to the end, overall maintenance of the facility, organizing volunteer groups, and setting the yearly budget just to mention a few duties

## Principal's Report

### Fruit of the Spirit

But the fruit of the Spirit is love, joy, peace, forbearance, kindness, goodness, faithfulness, 23 gentleness and self-control. Against such things there is no law.

Galatians 5:22-23

Our spiritual theme this year is Galatians 5:22-23 and focused our school on the central theme of the fruit of the spirit. Our existence as a Christian School stems from this fundamental truth of Christians bearing spiritual fruit which leads naturally to academic excellence centered in Christ. Our vision here at LCS continues to focus on Christ being the center of the education provided for our students. As teachers and parents, we work to equip our students to love and serve God in all of life. God uses each of us as we work to prepare each child not only for their life on earth, but for their eternal life. Developing our students thinking within a Christ-centric World View is our objective as we go about the day-to-day teaching and learning. Thank you to our teachers, staff, families, and churches for joining in that objective with Lafayette Christian School.

2017-2018 is the 67th year of Christ-Centered Education at Lafayette Christian School. That same purpose is alive as it was in 1950 when the school was founded by members of the Lafayette Christian Reformed Church.

Staff and Faculty, with the collaboration of parents and the support of Church, help us to focus on our mission of "Excellence in Education – Centered in Christ" and our work of "equipping each unique child to love and serve God in all of life". Our teachers as well as support staff (office, lunch, custodial, and maintenance) all work together towards the goal of equipping our students for a life of service to God. LCS is blessed with excellent Christian teachers in our school who teach from and within a Christian worldview and who provide strong Christian role models for our students.

Principal: Jon Rugenstein

Preschool/Prekindergarten: Dana Stephan and Sue Wetzel

Primary Grades: Bridget Winger, Kayla Del Valley, Tina Eversman, Kathi Ratcliffe, Kim Plantenga, and Kevin Sanson

Intermediate Grades: Michelle Tuinstra, Cathy Posas, Lisa Vanderkleed, Cindy Freudenthal, Sarah Bollock, and Stephanie Graves

Middle School: Laura O'Shaughnessey, Emily Halsmer, Emily Vanderwall, Judi Buchman, and Karla Eiler

Fine Arts, Media, & Physical Education: Josh Hopper, Lynn Mastey, Jane Bennett, Megan Doorn

7th/8th Electives: Eilyn Hidalgo - Spanish, Trudie Gruber – Art, Personal Finance – Jon Rugenstein, Technology – Isaac Sanchez, Zumba Trinette Dommer

Resource Room: Ann Schmidt, Karla Eiler

ELS: Trinette Dommer

G.L.A.S.S. Personnel at LCS: Patty Siener and Amanda Smith

Technology: Isaac Sanchez, volunteer Greg Veldman

Office Staff: Janet Fisher, Jennifer Sanchez, Janet Moffett

Advancement/Admissions (Marketing, Development, Communications): Jennifer White

Maintenance: Lane Rupp

Hot Lunch: Nora Tribble, Laurie Smoldt, Belinda Hoard, Richard Godby, Kelley Hedden, and numerous volunteers

P.T.O.: Sara Holder, President; Annie Brandt, Vice President; Shannon Middleton, Secretary; Andria Sprunger, Treasurer; Jennifer White, Advancement Director; Tina Eversman, Teacher liaison; Ashby VanDokkenburg, volunteer coordinator and STAR liaison; Alivia Gutwein, Laura Leung, Amber Powell, Melisa VanDerAa, Amy Vandergraff  
Coaches who volunteered to lead our various athletic teams  
Parents who served on various committees throughout the school year, helped teachers in the classroom, assisted on field trips, and who support LCS through prayer and encouragement

God continues to bless our school with achievements and blessings. We lift up these to God's glory as we see our students grow and develop for service in Christ's Kingdom.

- We were extremely blessed with our performance as a school on the spring 2016 ISTEP+. LCS once again received an "A" from the IDOE. We give thanks for our students' level of academic progress and the partnership of parents and teachers who work together to the goal of student learning.
- Indiana School Choice Voucher program – 7th year - allowing more students and families the affordability of a Christian Education at LCS
- Teachers attended the eLearning Conference last summer to gain knowledge and skills in technology integration.
- Economic Education partnership with Purdue University continues to deepen through the efforts of Emily Vanderwall and Michelle Tuinstra
- Students serve others through numerous projects – examples include Operation Christmas Child, visiting area nursing homes, and various drives for community groups.
- Spiritual Emphasis Week – guest speakers, teachers, and students shared how they are a follower of Christ and their confidence in salvation through Jesus Christ.
- Science Committee provided numerous fun, educational opportunities for students
- Science fair was a success!
- Chromebook Initiative has been a blessing as Chromebooks were used in 4th, 5th, and 6th grade this year

We look with anticipation for this ministry of Christian Education here at Lafayette Christian School. Partnering with our parents to equip our students is central to our work here as teachers, support staff, and administrators. Our common vision is for our children to grow into strong Christian men and women who will serve the Kingdom of Christ. God uses each of us as we work to prepare each child not only for their life on earth, but eternally. As Christians we are called to not align our knowledge and understanding to the world, but to God's through Christ. (Romans 12:2, "Do not conform to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is—his good, pleasing and perfect will.") Our vision as a Christian school is to not merely develop a student academically, but to develop them intellectually and spiritually within a Christ-centered and biblical framework.

Respectively submitted,  
Jon Rugenstein, Principal

## **Building and Grounds Committee**

### Highlights:

- Installed new carpet in all the classrooms in the 26th Street wing, both first grades classrooms, and the band room.
- Installed two new monitors in front hallway. Thanks to F&S Williams for the electrical work.
- Installed new gutters on south side of building.
- Cut down large ash tree near 26th Street.
- Moved computers, furniture, playground equipment, and much more from New Community School to LCS. Thanks to all who helped, especially the Vanderkleeds.
- Developed a long term maintenance calendar.

### Summer Plans:

- Install playground equipment.
- Replace gym lights.
- Tuck point the 26th Street side of the school.
- Install new lights in the band room.
- Paint exterior trim.
- Replace front lamp posts.
- Cover the planter in the hall across from the band room.

## Education Committee

Committee Members: Katrina Elliott, Katie Medrano, Kevin Sanson, Emily Vanderwall, Jon Rugenstein, Diane Tao, and Mark DeYoung

The Education Committee is pleased to have Mark DeYoung join the committee this year. Thanks to committee members for serving on this committee as we work to carry out of our educational goals here at LCS. A number of things have been placed as focus areas for teacher improvement for the year: Classroom Management (Creating a safe and positive Christian environment for student learning and achievement to take place) and continued curriculum mapping, and teacher personal, professional goals

The faculty was involved in a number of professional development activities this year. The project for Curriculum Mapping continued as teachers organize how and when the state standards are being taught. Our February Professional Development was focused on Classroom Management utilizing the book *The Classroom Management Book* by Harry and Rosemary Wong. Consultants Pam Calvert and Alicia Whitehead (master teachers from Center Grove Community School Corporation with over 50 years of combined teaching experience) successfully led our professional development day.

Our students performed extremely well as a school on the ISTEP. This test reflected the newly adopted Indiana College and Career Ready Standards. The initial school grade from the IDOE for LCS was once again an "A". This is a positive indicator of our student's academic progress and level of instruction in our classrooms. It is also an indicator of the solid partnership of our school with our school families.

Preparations continue for the 2018-19 school year: plans for Kindergarten 5 day (1 section) and 3 day (2 sections)

The Education Committee saw successful implementation of advanced learning opportunities for qualifying students who meet the criteria, and the positive development of classroom management through professional development.

The Education Committee expresses its appreciation for the high level of commitment and work from our teaching staff and support staff. Thank you to our parents for entrusting your child's education and partnering with LCS in that goal.

## **Athletic Committee**

It's hard to believe we're in May already, and with that, another year of LCS Athletics comes to a close. We were again truly blessed this school year with wonderful student athletes, coaches and supporters.

This fall, we had two girls' volleyball teams take the court: a 4th/5th grade team coached by Stef Cantey and Jennifer Riley. Many of these girls were in the learning stages of volleyball, and they improved their basic skills greatly over the course of the season. The Junior High team was coached by Stef Cantey and Paul VanDokkenburg. They had a solid team this year, led by a group of dedicated 8th grade girls that we will miss very much! This fall also saw the LCS soccer team take the field coached by Megan Doorn. This team was made up of boys and girls in grades 5-8. It was a wonderful season and a joy to watch as the older students took on the role of mentors to the younger, upcoming players.

When winter rolls around, the basketball court is packed at LCS with four different teams all seeking gym time. Much like winter in the Midwest, the basketball season at LCS lasts a long time! We are truly grateful, then, for our dedicated coaches that put in a lot of time and effort with our kids. The 4th grade boys' team this year was coached by Andy Wallen and Tiffany Tribble. The 5th/6th grade boys' team was coached by Brandon Blankenship and Ross Douglas. The 4th/5th girls' team was coached by Brooks Snyder and Dan Bollock. And the JH girls' team was coached by Deron Freudenthal and Paul VanDokkenburg. All of these teams saw great improvement and team bonding throughout the 3+ months they played together. The spring season is quieter at LCS when it comes to athletics. We have a handful of students that joined the St. James Track and Field team and are competing against many of the local schools. We are thankful to have this continued partnership with St. James!

The LCS Athletic Committee would like to thank everyone for their continued support of LCS Athletics as we seek to develop our student athletes not only physically but also in their walk with Christ. We are continuing to update our scoreboard sponsorship program with the hope of using those funds for some much needed upgrades with our athletic equipment. We appreciate your continued prayers and support as we look forward to another great year in LCS Athletics.

The LCS Athletic Committee  
(Curt Vanderkleed, Todd White, Paul VanDokkenburg, Megan Doorn)

## Advancement Committee

Advancement Committee Members: Jason Middleton (Board Chair), Shauna Schenke, Gary Leung, Ashby Van Dokkenburg, and Mitch Tuinstra

The Advancement Committee works collaboratively and closely with the LCS Director of Advancement on all advancement aspects of the school, including fund development, marketing, public relations, communications, and student admissions.

### Development

LCS Golf Outing: The LCS Golf Outing was held on September 15, 2017. This event directly supports the technology needs of the school. Eleven foursome teams participated. The total raised was \$6,956. Thank you to our sponsors listed below.

#### Sponsors:

Apollos Water	Randy & Krista Truitt
Ashcraft Orthodontics	LCS Foundation
Bill & Jan Van Dokkenburg	Libman Cleaning Service
Bouma-Betten	Purdue Federal Credit Union
Copper Moon Coffee	Snow White Services
Cornerstone Financial	Stuart & Branigan
Dyad Industrial, Inc.	TeraGraphics
Elite Air	The Romanski Group
F&S Williams	Von Tobels

Dutch Apple Pie: The annual Dutch Apple Pie Fundraiser is a week-long event that takes many hands to accomplish. This year the “red apron team” (chairs) consisted of Mary Edgar, Tina Eversman, and Bridget Winger. The LCS gym turned into a pie factory and over 6,000 pies were churned out. This event raised \$78,958 and directly supports keeping tuition affordable as well as providing operational needs for the school. Many volunteers from all over Lafayette/West Lafayette make this event show what “community” is all about.

Annual Fund: The annual fund is a year-long drive to fund our annual budget and “fill the gap” in tuition vs. educational costs. The goal of \$55,000 was met and surpassed; raising, to date, over \$62,000. Thank you to all who give and support LCS and Christian education.

Celebration of Faith (COF): Jessie Roseberry served as the chair of COF again this year. The theme of the evening is “Oh, the Places You’ll Go” with testimonies given by LCS alumni and students of how God has/is using LCS to build a firm foundation in their lives. The time of this report is two days before the event so totals are not yet available but the goal is to raise over \$60,000. Thank you to the sponsors below.

Apollos Water	Cornerstone Financial
Bouma-Betten	Hare Russell & Holder PC
Pestle Chiropractic	Snow White Services
F&S Williams	Other Sponsors and Donations
Gutwein Law	Wright Flowers
Lake Dermatology	Carrie Searfoss (Cakes)
LCS Foundation	

## Communications & Marketing

The LCS Strategic Plan was approved in August 2017. One area of the plan is communications. How to improve and what to update and change were parts of the plan. A parent survey was sent out early in the year to know and hear what parents want and how they want to be communicated to.

The annual back-to-school picnic was held on Friday, August 18, 2017. This annual event is a fun, relaxing time to welcome new families and say farewell to summer. Bounce houses bring lots of laughter from the kids and a fish fry brings lots of satisfied stomachs. Mark your calendars for the next picnic to be held on Friday, August 17, 2018.

The first-ever Pastor Breakfast was held on Friday, October 6, 2017. Pastors from all of the churches represented in LCS were invited to attend an all-school chapel then enjoy a light breakfast. Students and staff gathered around the pastors to pray over them and encourage them in their Kingdom work.

The Tie That Binds is a bi-annual newsletter that goes out to the LCS community. This newsletter provides an avenue of marketing and communication to the community members that aren't walking the halls every day. Significant achievements, updates on music, athletics, fundraising, and more are highlighted in the newsletter.

Ads have been taken out in Just Kidding!, a monthly newsletter that targets families with young children. The media, Journal & Courier and WLF1-18, have been invited and made aware of events at the school such as apple pies, the Science Fair, and Career Exploration Day.

Social media has become the go-to place for information. We have been actively posting and engaging community members through Facebook, Instagram, and other social media channels. Ads have been taken out on Facebook to promote LCS events such as kindergarten callout and preschool info night. These ads target a larger audience than just the people who "like" our page. Be sure to "Like" our Facebook page, "Share" our posts, and follow us on Instagram (@lafayettechristian).

Other marketing activities included:

- Kindergarten Preview and Callout in November, January, and March
- Preschool Open House in January and March
- Marketing for apple pie sale, delivered all Pastor Pies
- Ongoing tours and admissions
- Re-enrollment set-up and process
- Scholarship management and promotion

Submitted By: Jennifer White, Director of Advancement

## PTO

Executive Board Members: Sara Holder, President; Annie Brandt, Vice President; Shannon Middleton, Secretary; Andria Sprunger, Treasurer; Jennifer White, Advancement Director; Tina Eversman, Teacher liaison; Ashby VanDokkenburg, volunteer coordinator and STAR liaison; Alivia Gutwein, Laura Leung, Amber Powell, Melisa Van Der Aa, Amy Vandergraff

This year we added an executive board member to serve as a liaison between STAR and PTO. As PTO is relatively new, it was helpful to have communication between the two groups to decide which tasks are assigned to which group. We also added a teacher liaison to the executive board.

The events we continued to cover this year are the LAPS for LCS, chaired by Alivia Gutwein and Heather Blankenship; the restaurant fundraisers, chaired by Annie Brandt; Barnes and Noble night, chaired by Amy Vandergraff.

This year's daddy/daughter dance was held at school and had a circus theme. The evening included carnival games, face painting, a karaoke room, cotton candy and popcorn, unicycles, jugglers, a clown, and dance instruction. The dance was chaired by Melisa VanDerAa and Sara Holder.

- In August, PTO provided lunch for one of the staff orientation days.
- The PTO executive board recruited volunteers to organize the food for the back to school picnic.
- We added a Dream Dinners fundraiser where people could go prepare meals together. This event was organized by Laura Leung. Dream Dinners offered good community building time. This fundraiser was chaired by Laura Leung. We hope to schedule this event again next year.
- We changed the mother/son bowling from the previous year to family bowling. The bowling event took place at Mike Aulby's Arrowhead Bowl and was led by Melisa Van Der Aa and Amber Powell.
- We added a mother/son fun night. This event was co-chaired by Alivia Gutwein, Shannon Middleton, and Andria Sprunger. This event was planned for bonding time for mother and son, but also an opportunity for moms to get to know each other. This was held at the school. Many volunteers helped run the games, inflatable obstacle course, and laser tag.
- PTO took over the middle school muffins with moms and donuts with dads. These were held before school, in the commons area. The parents were invited to stay for chapel and pray for the students.

At the time of this report, we have not discussed where our funds raised will go.

The following is an overview of what funds were raised this school year:

LAPS for LCS: \$15,829	Barnes & Noble Night: TBD	
Dream Dinners: \$375	Family Bowling: \$338	
Mother/Son Fun Night: \$298.15	Daddy/Daughter Dance: \$800	
Restaurant Fundraisers:		
Moe's \$797	Gigi's Cupcakes \$72	Chipotle \$440

Respectfully Submitted, Sara Holder, PTO president

## Safety Committee

The care and safety of children, faculty and staff are of the utmost importance. When dealing with topics of security and safety, the Committee carefully considers balancing the convenience of our families with the overall security and safety of those in the building. The Safety Committee hopes to foster a climate of strict adherence to our policies and procedures to create a protective environment within Lafayette Christian School. This group covers all areas of safety from building access, parking, playground, medical, infrastructure, and network security to name a few.

### *2017 – 2018 Highlights*

The committee was awarded a \$6000 matching grant from the Indiana Department of Homeland Security. An additional \$6000 was donated to equal the matching amount. The grant will be used for several improvements to safety and security in the school:

- Install an additional set of electronic access controlled doors at the main entrance. This will add an extra layer of protection and require visitors to stop at the office service window to sign in and be granted a guest credential prior to accessing the main facility.
- Upgrade and replace door locks in the entire facility. Including re-key the entire facility onto a new master key system, and implement strong key tracking procedures. The facility has not had a complete re-key in several decades and records of existing key holders are incomplete/outdated.
- Install a card reader for door access at the glass door in the Brown Street lot (across from 2nd grade).
- Install additional cameras/DVRs as needed to fill out the school surveillance system and increase recording capabilities.
- Purchase additional and stronger quality handheld radios for use around the school.
- Purchase and install identifying numbers and letters on the exterior of the school for each door and classroom. This will assist Public Safety should they need to respond to the school in an emergency situation.
- The school has entered into a contract to provide off-duty police officers for security at large events held at the school on an as needed basis.
- Re-writing and updating the comprehensive safety plan for Lafayette Christian School based on current best practices.
- Provided fire extinguisher and fire prevention training to the faculty with members of the Lafayette Fire Department.
- Added new signage to the Drop-Off/Pick-Up lane to remind driver's never to use mobile devices while in the line with children so close.
- Committee has begun work to develop a Crisis Management/Response Team. This group would have resources available to contact should a situation happen where specialized services are needed.

As new families consider Lafayette Christian School, they list safety as one of their biggest concerns for their children. It is one of the core elements they look at when considering where to have their children attend school. A safe environment for Godly learning will continue to be a key part of marketing our school. The Committee is also looking at more ways to increase safety and security while keeping within a budget and without a loss of the community that makes Lafayette Christian School such a tremendous community to be a part of.

School Safety Committee: Jon Rugenstein, Kevin Sanson, Tina Eversman, Greg Veldman, Darrell Vandergraaf, and Brian Olehy

**Finance Committee**

<i>4% Tuition Increase; 2% Teacher Salary Increase</i>		
<b>2018/2019 Budget</b>		
<b>Revenue</b>		
	<b>TUITION AND FEES</b>	
	Tuition (K-8)	\$1,486,216
	Registration Fees	\$22,000
	Essential Learning Systems	\$7,500
	Tuition and Fees (Pre-School & Pre-K)	\$55,184
	Various Miscellaneous	\$1,000
	<b>Total - Tuition and Fees</b>	<b>\$1,571,900</b>
	<b>GIFT INCOME</b>	
	Supporting Churches	\$12,000
	Memorials	\$0
	Annual Fund / Development Committee	\$55,000
	Celebration of Faith	\$57,000
	Apple Pie Sales	\$78,000
	Golf Outing	\$9,000
	LCS Foundation Endowment	\$19,068
	<b>Total - Gift Income</b>	<b>\$230,068</b>
	<b>MISCELLANEOUS REVENUE</b>	
	Government Grants	\$0
	Miscellaneous Income (Rental)	\$16,000
	<b>Total - Miscellaneous Revenue</b>	<b>\$16,000</b>
	<b>TOTAL REVENUE</b>	<b>\$1,817,968</b>
<b>Expenses</b>		
	<b>ADMINISTRATION</b>	
	Salaries - Principal	\$66,600
	Salaries - Asst. Principal	\$0
	Office Staff	\$51,510
	Development Director	\$32,000
	Administrative Assistant/IT Assist	\$20,848
	Computer Tech	\$0
	Professional Meetings	\$200
	Office Supplies	\$12,000
	Computer Services	\$10,000
	Misc. Business Expenses	\$1,000
	Collection Expense	\$1,000
	<b>Total - Administration</b>	<b>\$195,158</b>

	<b>INSTRUCTION</b>	
	Salaries - Faculty	\$792,186
	Wages - Teaching	\$48,380
	Travel	\$300
	Professional Development	\$5,000
	INPEC Fall Conference	\$2,000
	Textbooks/Supplies	\$18,000
	Classroom Supplies	\$11,000
	Educational Equipment	\$5,000
	Library Books/catalogs/supplies	\$1,300
	CSI/District III/INPEA Dues	\$4,000
	Student Testing Program	\$3,000
	Band Supplies	\$1,000
	<b>Total - Instruction</b>	<b>\$891,166</b>
	<b>INSTRUCTION</b>	
	Technology Equipment	\$10,000
	New Technology Equipment	\$0
	Postage	\$1,300
	Advancement Committee	\$10,000
	Relations Committee	\$900
	Computing Services	\$0
	<b>Total - General Institution</b>	<b>\$22,200</b>
	<b>PAYROLL SERVICES</b>	
	Social Security	\$83,509
	Medical/Hospitalization	\$175,900
	CSI Retirement Program	\$82,872
	<b>Total - Payroll Services</b>	<b>\$342,282</b>
	<b>PRESCHOOL PROGRAM</b>	
	Salaries - Faculty	\$21,676
	Wages - Teaching	\$14,025
	Supplies	\$2,000
	Equipment	\$500
	<b>Total - Preschool Program</b>	<b>\$38,201</b>
	<b>ELS PROGRAM</b>	
	Wages - Teaching	\$5,000
	Supplies	\$3,000
	<b>Total - ELS Program</b>	<b>\$8,000</b>
	<b>MAINTENANCE</b>	
	Contracts	\$9,000

	Wages - Custodial	\$39,400
	Custodial Supplies	\$8,000
	Maintenance Equipment/Supplies	\$3,000
	Building Maintenance	\$50,000
	Insurance	\$30,500
	Utilities	\$70,000
	<b>Total - Maintenance</b>	<b>\$209,900</b>
	<b>FINANCIAL ASSISTANCE</b>	
	Education Grants	\$30,000
	Multi-Child Grants	\$45,000
	Staff Grants	\$35,000
	<b>Total - Financial Assistance</b>	<b>\$110,000</b>
	<b>TOTAL EXPENSES</b>	<b>\$1,816,907</b>
	<b>REVENUES LESS EXPENDITURES</b>	<b>\$1,061</b>

<b>Total Projected Enrollment =</b>	<b>301</b>
<b>Grades 1-8</b>	
Estimated Enrollment =	224
Base Tuition =	\$5,820
Bad Debt % =	0.3%
Projected Tuition =	\$1,299,769
<b>Kindergarten - 5 day</b>	
Estimated Enrollment =	18
Average Base Tuition =	\$5,820
Bad Debt % =	0.3%
Projected Tuition =	\$104,446
<b>Kindergarten - 3 day</b>	
Estimated Enrollment =	24
Average Base Tuition =	\$3,427
Bad Debt % =	0.3%
Projected Tuition =	\$82,001
<b>Pre-K</b>	
Estimated Enrollment =	26
Average Base Tuition =	\$1,755
Bad Debt % =	0.3%
Projected Tuition =	\$45,493
<b>Pre-School</b>	
Estimated Enrollment =	9
Average Base Tuition =	\$1,080
Bad Debt % =	0.3%
Projected Tuition =	\$9,691

## Certified Teacher Salary Schedule

**2018-2019**

**2% Increase in base and increment**

Experience	BA	BA+12	BA+24	MA
0	30254	30677	31089	32245
1	31667	32092	32506	32905
2	33082	33507	33919	34321
3	34498	34922	35335	35737
4	35914	36339	36751	37152
5	37327	37753	38165	38566
6		39167	39580	39983
7		40584	40995	41397
8			42412	42812
9			43825	44227
10	38740	41998	45234	45642
11				47058
12				48472
13				
14				
15	40153	43405	46656	49882
16				
17				
18				
19				
20	41574	44827	48539	51302