



Student Use of Technology Agreement and Release of Liability Form

We are blessed to be able to use technology at Lafayette Christian School! We strive to glorify God in all things, including our use of technology. In order to protect all students and technology, students need to follow some important rules and procedures.

- Lafayette Christian School authorizes students to use technology owned or otherwise provided by Lafayette Christian School as necessary for instructional purposes.
- The use of Lafayette Christian School technology is a privilege permitted at the school's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement.
- Lafayette Christian School reserves the right to suspend access at any time, without notice, for any reason.
- Lafayette Christian School expects all students to use technology responsibly in order to avoid potential problems and liability.
- Lafayette Christian School may place reasonable restrictions on the sites, material, and/or information that students may access through the system.
- Each student who is authorized to use Lafayette Christian School technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

Definitions

Lafayette Christian School technology includes, but is not limited to, computers, Lafayette Christian School computer network including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through school-owned or personally owned equipment or devices.

Student Obligations and Responsibilities

Students are expected to use school technology safely, responsibly, and for educational purposes only. The student in whose name school technology is issued is responsible for its proper use at all times.

- Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned. Students need to use technology for proper purposes as outlined below:
- Students should have clean hands prior to using any technology.
- Food/drinks should not be near technology or in the lab at ANY TIME!
- Students should not access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive. The use of the camera or video on any device must only be utilized for educational purposes, such as recording learning results.
- Students are prohibited from accessing or participating in online "chat rooms" or other forms of direct electronic communication (e.g., instant messaging) (other than e-mail) without prior approval from a teacher, administrator, or IT personnel. All such authorized communications must comply with these guidelines. Students may use their school-assigned accounts/email addresses only when accessing, using or participating in real-time electronic communications for education purposes.
- It is against LCS policy to bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying").
- Students should not disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person, infringe on copyright, license, trademark, patent, or other intellectual property rights, intentionally disrupt or harm school technology or other school operations (such as destroying school equipment, placing a virus on school computers, adding or removing a computer program without permission from a teacher or other school personnel, changing settings on School accounts should be used for school uses ONLY. Personal accounts, set up and agreed upon by student shared computers)"Hack" into the system to manipulate data of the school or other users, access apps or websites in which the teacher has not instructed them to use.
- School accounts should be used for school ONLY. Personal accounts, set up and agreed upon by student and guardian, should be used for personal emails and uses.
- Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or school practice.

Privacy

Since the use of school technology is intended for educational purposes, students shall not have any expectation of privacy in any use of school technology. The school reserves the right to monitor and record all use of school technology, including, but not limited to, access to the Internet or social media, communications sent or received from school technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of school technology (such as web searches and emails) cannot be erased or deleted. All passwords created for or used on any school technology are the sole property of the school. The creation or use of a password by a student on school technology does not create a reasonable expectation of privacy.



Personally Owned Devices

- If a student uses a personally owned device to access school technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.
- If a student has a cell phone at school it needs to stay turned off and inside the students backpack during school hours (7:30 am - 3:30 pm).
- Under certain circumstances students may be granted access to use their cell phone for certain purposes with approval from a teacher. (examples may include questions about pick up or missing lunch etc.)
- Normal contact with parents during school hours needs to go through the office.

Reporting

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of school technology, he/she shall immediately report such information to the teacher or other school personnel.

Consequences for Violation

Violations of the law, Board policy, or this agreement may result in revocation of a student's access to School technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Technology Equipment Deposit and Fees

Each family will be charged a \$100 Technology fee as a deposit for using school issued technology equipment. This fee goes toward any technology that gets damaged or needs repaired as a result of the student's use. This does not apply to normal wear and tear of equipment. If no damage occurs and repairs are not needed then the deposit will be applied to the student's tuition account at the end of the school year.

Student Acknowledgment

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and other applicable laws and school policies and regulations governing the use of school technology. I understand that there is no expectation of privacy when using school technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Student Name:		Date:	
Student Signature:		Grade:	

Parent or Legal Guardian Acknowledgment

If the student is under 18 years of age, a parent/guardian must also read and sign the agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Acceptable Use Agreement. By signing this Agreement, I give permission for my child to use school technology and/or to access the school's computer network and the Internet. I understand that, despite the school's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school and school personnel against all claims, damages, and costs that may result from my child's use of school technology or the failure of any technology protection measures used by the school. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

I have read through and reviewed this Use of Technology Agreement with my child.

Parent Name:		Date:	
Parent Signature:			